### **REPORT TO CABINET**

Open		Would a	Would any decisions proposed :					
Any especially affected	Mandatory/		Be entirely within Cabinet's powers to decide NO Need to be recommendations to Council YES  Is it a Key Decision NO					
Wards	Discretionary /							
	Operational	15 It a IX	is it a ricy decision					
Lead Member: Cllr Long			Other Cabinet Members consulted:					
E-mail: cllr.brian.long@west-norfolk.gov.uk			Other Members consulted:					
Lead Officer: Sam Winter			Other Officers consulted: Monitoring Officer					
E-mail: sam.winter@west-norfolk.gov.uk Direct Dial:								
Financial Implications NO	Policy/ Personnel Implications NO	Statutory Implication	s NO	Equal Impact Assessment NO	Risk Management Implications NO	Environmental Considerations NO		

Date of meeting: 17 November 2020

### AMENDMENTS TO THE SCHEME OF DELEGATION

# Summary

Following changes to the list of portfolio responsibilities, amendments are required to the Scheme of Delegation so the two documents align.

## Recommendation

That the amended Scheme of Delegation be approved.

### **Reason for Decision**

To ensure the scheme of delegation is in line with the portfolio areas of responsibility.

# 1 Background

The leader has amended the list of Cabinet responsibilities, this requires the scheme of delegation to amended accordingly.

# 2 Options Considered

The Scheme of delegation must accord with those areas of responsibility.

# 3 Policy Implications

None

## 4 Financial Implications

None

# 5 Personnel Implications

None

## **Environmental Considerations**

None

#### **Statutory Considerations** 7

none

# 8 Equality Impact Assessment (EIA) (Pre screening report template attached)

None

# **Risk Management Implications**

The Scheme of Delegation must accord with the portfolio list.

#### **Declarations of Interest / Dispensations Granted** 10

None

#### **Background Papers** 11

Previous scheme and portfolio list

# Pre-Screening Equality Impact Assessment



Name of policy/service/function						
Is this a new or existing policy/ service/function?	New / Existing (delete as appropriate)					
Brief summary/description of the main aims of the policy/service/function being screened.						
Please state if this policy/service is rigidly constrained by statutory obligations						
Question	Answer					
1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic,		Positive	Negative	Neutral	Unsure	
for example, because they have particular needs, experiences, issues or priorities or	Age					
in terms of ability to access the service?	Disability					
	Gender					
Please tick the relevant box for each group.	Gender Re-assignment					
	Marriage/civil partnership					
NB. Equality neutral means no negative	Pregnancy & maternity					
impact on any group.	Race					
	Religion or belief					
	Sexual orientation					
	Other (eg low income)					

Question	Answer	Comments				
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	Yes / No					
3. Could this policy/service be perceived as impacting on communities differently?	Yes / No					
<b>4.</b> Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes / No					
5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions?  If yes, please agree actions with a member of the Corporate Equalities Working Croup.	Yes / No	Actions:				
of the Corporate Equalities Working Group and list agreed actions in the comments section		Actions agreed by EWG member:				
If 'yes' to questions 2 - 4 a full impact assessment will be required unless comments are provided to explain why this is not felt necessary:						
Decision agreed by EWG member:						
Assessment completed by:						
Name						
Job title						
Date						